

**Town Meeting Coordinating Committee  
Minutes for Thursday, July 18, 2013,  
3:30 – 4:30 pm  
First Floor Meeting Room, Town Hall**

Members Present: Peggy Roberts, Mary Streeter, Patricia Holland, Alan Powell, Nonny Burack, Melissa Perot. Also present: previous member Carol Gray, Select Board Liaison Aaron Hayden and Debra Roussel, Assistant to the Town Manager.

Peggy called the meeting to order at 3:30 PM.

**Review and Respond to Complaint, Town Meeting Bus Tour 2013:**

In response to Kevin Collins' complaint that TMCC violated the Open Meeting Law by not posting a map shown by a resident on the April 28 Town Meeting Bus Tour, Peggy presented a draft response prepared by Amherst's Town Counsel. Ms. Roussel reported that according to Town Counsel there was no merit to the complaint since the Bus Tour was an on-site inspection of a project or program and did not qualify as a meeting. In addition, the committee did not deliberate. After thoughtful discussion, the committee recommended a few changes for clarification in the wording.

Nonny moved to accept the revised version. The motion was seconded by Alan Powell and unanimously approved.

Members thanked Ms. Roussel for her help in handling the documents received and the committee response.

Carol recommended we record our hope that people will always feel free to contact TMCC for information about town issues.

Next Meeting: August 2, 2013.

Submitted by Patricia Holland, Secretary  
Approved August 7, 2013

**Documents Distributed:**

Agenda

Packet including Mr. Collins' formal complaint and personalized greeting cards

Draft of response prepared by Amherst's Town Counsel